

<p style="text-align: center;">Regulation & Policy/Resource Management/Communications EMSSTAR Workgroup – Meeting Notes</p>

August 18, 2005, 9:00 – 12:00 pm
Maine Emergency Medical Services Office
500 Civic Center Drive
Augusta, Maine

Present:

1. David Stuchiner, MD, Auburn
2. Donnie Carroll, Southern Maine EMS
3. Carol Pillsbury, EMT-P, NorthStar Ambulance
4. Jay Bradshaw, Maine EMS
5. Ron Jones, Westbrook MES
6. Chief Wayne Werts, EMT-P, Auburn Fire Dept
7. Alan Douglass, RN, EMT-P, Phippsburg Fire Department
8. Rob Tarbox, EMT-P, PACE Ambulance
9. Norm Dinerman, M.D., Eastern Maine Medical Center
10. Paul Conley, EMT-P, Freeport
11. Rory Putnam, Falmouth Fire/EMS
12. Tim Beals, Delta Ambulance

Not Present:

1. Joanne LeBrun, Tri County EMS
2. Chief Jeff Cammack, Bangor Fire Department
3. Steve Leach; Board of EMS/MCEMS/Augusta FD

1. Review/Approval of Notes from 7/21 meeting

- a. 7/21 meeting notes were approved.

2. General Process Discussion

- a. Is the process we are using working?
 - i. Some expressed feelings that the group should be moving faster however, this may be such an important process that taking proper time to digest information may be needed.
 - ii. Workgroup must be timely but pay attention to the general importance of these issues, keeping a balance and not getting too bogged down.
 - iii. Workgroup's "job" is to review and prioritize the EMSSTAR recommendations and report back to the board with this workgroup's recommendations.
 - iv. Must keep a high level without getting too specific
 - v. Clarification: Workgroup's recommendations will go to the board for review and to the legislative committee for review

simultaneously. If the legislature has issues with the board recommendations, they can challenge the board.

- vi. Attendance: Alan to take attendance at the meetings and track who is attending. The group agreed they are not responsible for bringing those absent up to speed during the meeting.

3. Discuss and reach consensus on the 6 EMS Core Function “Definitions”: complete the “Who, Where, and How” for each of the 6 Core Function statements.

- a. Core Function # 1: The following is a listing of general discussion comments the workgroup made on Core Function #1 – see attached Draft Core Function One statement (What, Who, Where, How) - to be reviewed and approved by Group at next meeting.
 - i. What: Group agreed to function as written
 - ii. Who:
 - 1. One overriding elected board, similar to existing, but made up of mostly providers (not “outsiders”) or elected by providers. Provider and stakeholder mix; like the MMA.
 - 2. Board would provide general oversight including medical practices and budget input.
 - 3. Regulatory board with statewide focus – not just an advisory board (with approval of the commissioner)
 - 4. Hub and spoke system with a central authority
 - 5. Statutory change? Commissioner’s Role?
 - 6. Responsible to Public
 - 7. Need to be imaginative; vision
 - 8. Board of Trustee format? Selectman format?
 - 9. Maine citizens are looking for “experts” to lead the system; thus the “elected” part may be too unwieldy to handle.
 - 10. Board of “critical thinkers” and experts
 - 11. “School board” structure with a ruling “superintendent” which could be a physician. The board would be responsible for hiring the “superintendent”
 - 12. Stakeholder composition is a very important issue when forming this “board”
 - 13. Term limits may narrow the pool of qualified candidates.
 - 14. Board has the ability to hire and fire the EMS Director and the Medical Director.
 - iii. Where:
 - 1. Close to the capital (Augusta)
 - 2. Ultimate decision making power with full oversight
 - 3. Currently, EMS’s Commissioner (Dept. of Public Safety) is part of the Executive Cabinet and sits at the table

4. Board of Nursing? Board of Medicine? Stay with the Dept. of Public Safety?
 5. Under DHS does not seem like a good place to be
 6. Stand alone model?
 7. Who is EMS? Medical? Public Health? Public Safety? Intersection of all?
 8. DPS gives EMS more opportunities; under that umbrella gives more PR leeway.
 9. Stay with DPS for now, but when organizing/forming the board, design it so it can be moved to a new location later on down the line.
- iv. How : To be written up by Alan for review of workgroup by next meeting.
 - v. See Draft Core Function #1 - attached

4. Plan next meeting

- a. Review any assignments
 - i. Alan to write up the “how” for Core Function 1.
- b. Discuss Agenda items
 - i. Continue discussing the 6 EMS Core Functions.
- c. Next Meeting:
 - i. Sept 15th from 9 am – 12 pm at the Maine Emergency Medical Services Office in Augusta.